

Congress Setup

This document outlines the needs of the IT issues related to the Registration System and Speaker Ready Room System.

Who Should Read This

Company	Remarks
PCO	overall arrangement, liaise with other parties
Venue	venue & network setup
Local IT	network & computer setup, technical support

New Event Setup

- [New Event Setup](#)

Congress Preparation

- [Congress Preparation](#)

Logistics List

- [Logistics List](#)

Onsite Setup

- [Congress Server Setup](#) (require login)
- [CongressHelper app](#)
- [Registration Hall](#)
- [Speaker Ready Room](#)
- [Session Room](#)

Operation Manuals 日常操作

- [Operation Manuals](#)
- [Trainings](#)

After Congress

- [After Congress](#) (require login)

Software

- [Software](#)

Hardware

- [Congress Hardware](#)
- [Xiaomi Device initial setup](#) (require login)
- [hardware detail](#) (require login)

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