Congress App Operation Manual

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Duties:
  * Replace app icon and banner
  * Prepare Congress Information, Floor plan images before publish
  * Upload speaker photo for /mobile/download API
  * Upload Show Daily during event, if need
```

Replace app icon and banner

- Get the app icon, banner image in advance
    - For Android app, we also need a banner image for Google Play store
- Prepare some screenshots

Prepare content before publish

Before we release the app on various app store, we need to make sure the following content is ok

- Congress Information, /mobile/informationPdf
    - prepare a PDF and put it on the server folder, /userfile/apvrs/img/informationPDF/
    - update the database collection "informationPdf"
    - update the version number of /mobile/version for informationPdf
- Floor plan, /mobile/setting
    - prepare the images and put them on the server folder
    - also prepare the JSON data file which is hardcoded on server /data/floorplan/floorplan.json
    - update the version number of /mobile/version for setting

Upload speaker photo

- prepare the photo with registration code as filename
- put them into a folder "speakerPhoto"
- put this "speakerPhoto" in a folder by date, e.g. "20181219"
- then zip this "20181218" as 20181218.zip
- put this 20181218.zip file on the server folder /userfile/apvrs/data/apvrs2018/mobileDownload/20181218.zip
- update the version number of /mobile/version for download

Upload Show Daily

Show Daily is similar to informationPdf

- prepare the pdf file
- upload it to server at /

- update the database record for "informationPdf" collection

```
{
    "title" : "Show Daily 1",
    "eventShortCode" : "apvrs2018",
    "parentId" : "ShowDaily",
    "asset" : {
        "fullPath" :
"/userfile/apvrs/img/informationPDF/APVRS_2017_ShowDaily_Day1.pdf",
        "timestamp" : 1487077993500.0
    }
}
```

- update the version number of /mobile/version for informationPdf