Daily Checking - Registration Operation Manual

Update Daily Report for Hardware

Device Checking

Please perform the following tasks everyday morning before open the registration hall. Some tasks may not be available in each counter.

- type code or name to search delegate with mobile app
- print barcode with receipt printer
- scan barcode to search delegate
- print Adhoc delegate badge

改善空間

- Receipt Paper 需增加group name
- Helper 看見group name 時通知client 去group的 Exhibitor table
- Helper 看見amount(有金額）時通知client去 cashier table settle payment

if print out badges is slow, please follow instruction :

- menu → reset print buffers → yes