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# **Medinote**

#### **Overview**

The below instructions cover the basic usage of the MediNote application.

course:medinote#other manual

## Login

1. Launch the MediNote app from the home screen.



2. Enter the Username and Password for your account in MediKare.

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### Making notes on a patient document

- 1. On the 'Patient Queue' page, you should see the 'arrived' queue. Click to select a patient.
- 2. You will find a list of patient documents. Scroll and find the document you want and click to select it.
- 3. Using your finger or the pen, select a tool and configurations on the toolbar on the left.
- 4. Draw with the pen on the canvas on the right.
- 5. You can also use your fingers to move around the canvas.
- 6. After you are satisfied, click on 'SAVE' and wait.
- 7. Once the save is successful you can click 'OK'

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#### Creating a new note

- 1. On the patient document page, select New Page by clicking on it.
- 2. Select a paper background to start writing. You may choose Blank, Lined or Grid, but you can also import an image from the Gallery.
- 3. Using your finger or the pen, select a tool and configurations on the toolbar on the left.
- 4. Draw with the pen on the canvas on the right.
- 5. You can also use your fingers to move around the canvas.
- 6. After you are satisfied, click on 'SAVE' and wait.
- 7. Once the save is successful you can click 'OK'

#### Viewing patient that have not arrived yet

- 1. On the 'Patient Queue' page, toggle the 'Arrived only' button on the top right.
- 2. Click on the 'Refresh' button.

#### Searching for a patient

- 1. On the 'Patient Queue' page, click on the search bar on the top of the screen.
- 2. Enter the patient details to search, you can search from patient ID (please enter the full patient ID), phone number or name of the patient. Click on the magnifying glass on the right of the search bar to start search.
- 3. Scroll and find the patient, and click to select the patient.

## Logout

- 1. Select the 'Settings' page on the bottom right.
- 2. Click 'Logout'.
- 3. Confirm by clicking 'Yes'

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