

# Event

<b>Duration</b>	2 hours
<b>Target audience</b>	Pregnant women and her husband
<b>Target no. of participants</b>	200

## Services Provided by Questwork

- Congress System
- Congress Helper App
- Post event evaluation
- Onsite Engineer support

### Congress System



Questwork “Congress System” is an All-In-One solution for scientific congress organiser.

<b>Target users</b>	Organiser
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It greatly reduces the workload in providing the following features:

- Online Registration
  - Multiple categories - Pregnant women, Accompanying Person.
- Registration confirmation email and SMS
  - Auto send out confirmation email and SMS upon application.
  - Embed QR code in the confirmation email for onsite check-in.
- Reminder SMS
  - Auto send out reminder SMS to participants one-day in advance.
  - Embed QR code link in the SMS for onsite check-in.
- Onsite check-in
  - Fast check-in by scanning confirmation email or reminder SMS QR code.
  - Manual check-in by searching participant's name, email, mobile number, etc.
  - Avoid duplicate entry via real time participant's status update.
  - Real time attendance dashboard for organizer.
  - Auto print name tag label with pre-defined format and style.

### Congress Helper App



The “Congress Helper App” is used to handle the onsite check-in, onsite new registration, gift redemption, etc.

<b>Target users</b>	Organizer, Onsite Helpers
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## Features:

- Onsite check-in by scanning QR code with real time status update
- Search registration by name, email
- free gift redemption upon completion of post event evaluation
- Name tag label printing

## Post event evaluation



Event participants could scan their name tag QR code to submit post event evaluation form.

**Target users** Event participants

## Features:

- Organiser could pre-set the availability of the post event evaluation at specific timeframe.
- Event participants could scan their name tag QR code to access the post event evaluation form.
- A confirmation QR code will be displayed after successful submission for gift redemption.

## Onsite Engineer support



Questwork also provides onsite engineer support to organiser.

## Our services include:

- On loan of 5G router, iPad mini, badge printer
- Setup of registration counter for delegate check-in.
- Monitoring and troubleshooting of various systems and network.

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