Congress Sytem Introduction

Introduction

Questwork has years of solid experience in providing the best IT solution for event organisers. No matter you are planning an one-day event or a full week congress, catering 100-5,000 participants, Questwork could offer the most suitable solution for you.

Questwork has developed a software suite of applications, including online/offline system, Android and iOS mobile apps. These applications could be work alone or work together to fulfil the various needs from different event, meeting and congress.

Applications

This software suite consists of four individual applications:

Web-based Congress System

The congress system is the heart of the software suite. It helps organiser to setup online/onsite registration, online payment, abstract submission & selection, session scheduling, award nomination & selection, sponsor/exhibitor management. A real time statistics could be viewed by organiser to get the first hand information on both registration and attendance.

Speaker Ready Room System

The speaker ready room system allows speakers to upload their presentation file, which will be distributed to each session room automatically. Speakers could also review or update their presentation file via this system. It has also feature a real time statistics will display the percentage of presentation file received.
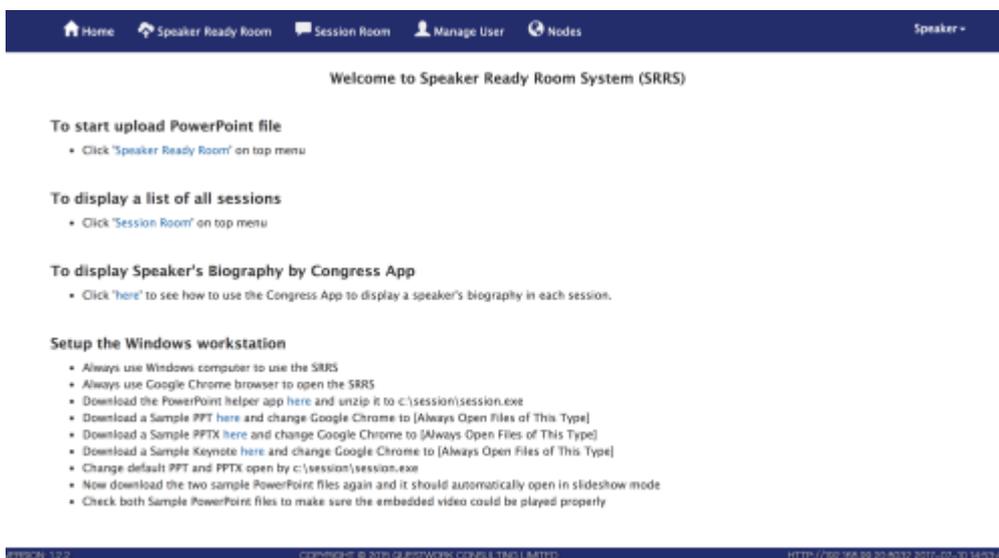

Congress Mobile app (Android/iOS)

The Congress Mobile app on both Android and iOS platforms is a very feature-rich application. It provides the most up-to-date congress schedule, speakers' biography, abstract viewing, sponsor/exhibitor information, and session evaluation. We could further customise the Congress Mobile app to suit for your needs and enhance your event branding.

Android	iOS
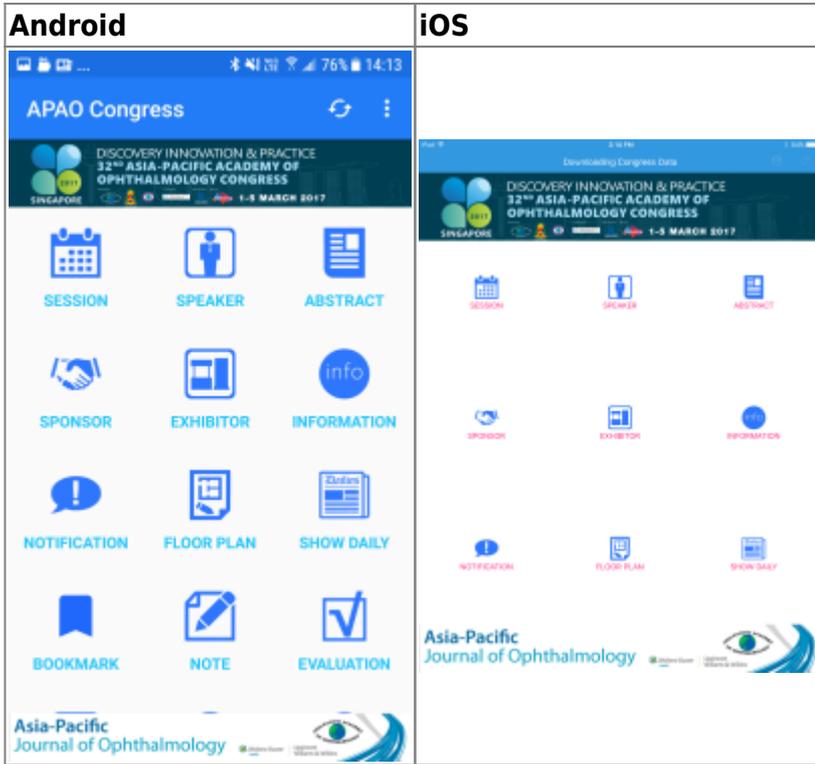
Congress Helper mobile app (Android only)

Most events or congresses will requires a number of temporarily helpers. The Congress Helper app is designed to better equip these helpers so that they could be more productive. The Congress Helper app provides features like onsite registration & payment, searching of registration, badge/ticket printing, attendance taking, delegate kit/souvenir distribution, admission control, etc.
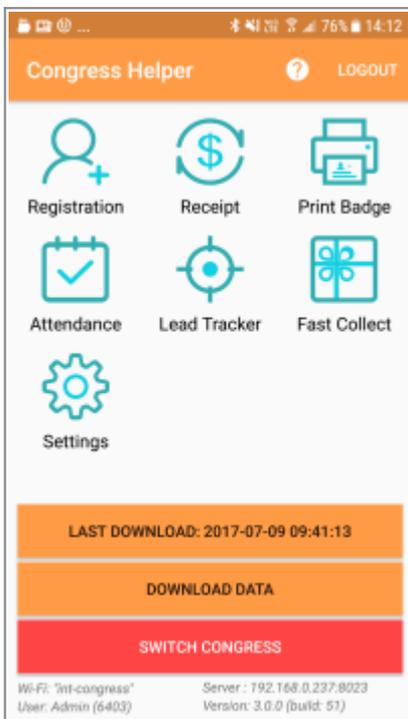
Features

Below please find the highlights of some specific features of the Congress Suite.

Online/Onsite Registration and Online Payment
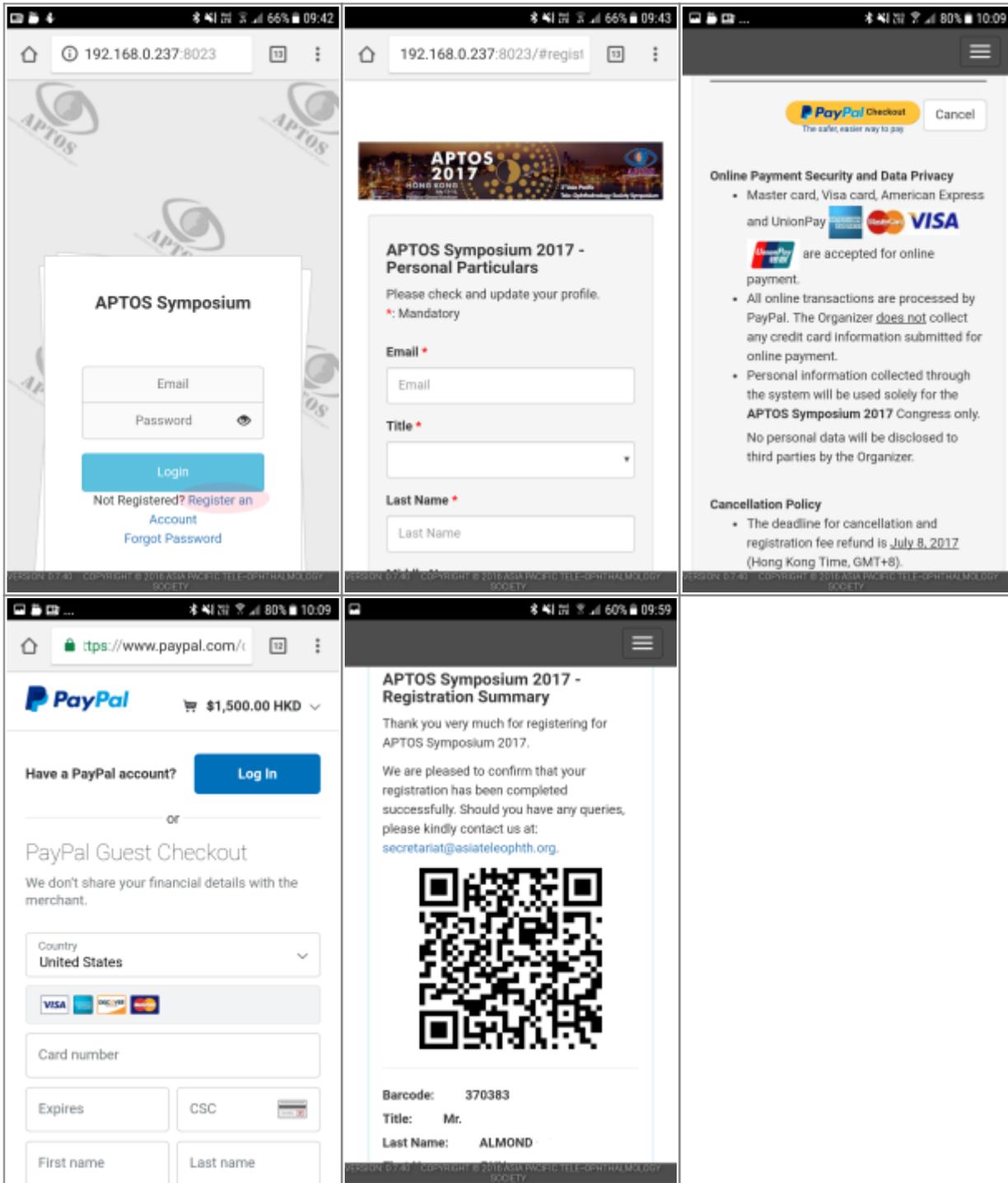
Ultra-Fast Badge/Ticket printing

printebadge01.mp4

Delegate kit/Souvenir collection

distribution_of_delegate_kit_-_congress_helper_-_youtube_360p_.mp4

Session Attendance & Admission Control

Session information	Accept attendance on session	Reject attendance
Attendance Date 2017-03-01 Venue 300 Session 14:30-16:00 Improving Eye Workforce Challenges Through Harmonized Allied Ophthalmic Personnel Training 0319	**Attendance** 14:30-16:00 300 Improving Eye Workforce Challenges Through Harmonized Allied Ophthalmic Personnel Training Congress Helper Please scan with Mobile Scanner or disable Bluetooth on device. 100262 Lee	**Attendance** 14:30-16:00 300 Improving Eye Workforce Challenges Through Harmonized Allied Ophthalmic Personnel Training Congress Helper Please scan with Mobile Scanner or disable Bluetooth on device. UNAUTHORIZED 2017-03-02

Lead tracker for Exhibitors

Exhibitor information	Scan	Review	Take notes
Lead Tracker Please fill in the information. We will send you the record to your email. Email don.lee@questwork.com Contact Name Don Lee Company Name Questwork Consulting Limited	**Lead Tracker** Don Lee(don.lee@questwork.com) Questwork Consulting Limited Congress Helper Please scan with Mobile Scanner or disable Bluetooth on device. 100262 Lee	**Scanned Delegate** Don Lee(don.lee@questwork.com) Questwork Consulting Limited You have 1 exhibitor records. Lee 100262 Feb 26 17:00:43 EXPORT DATA ERASE ALL DATA	**Scanned Delegate** Don Lee(don.lee@questwork.com) Questwork Consulting Limited demo note

Polling

poll_everywhere.mp4

Abstract submission and review

Speaker scheduling

Session management and scheduling

Pre-event and Post-event reports

Badge Printing Report

Session Attendance Report

Congress Printout Sample

congress_printout_sample.pdf

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