

# Congress Sytem Introduction

## Introduction

Questwork has years of solid experience in providing the best IT solution for event organisers. No matter you are planning an one-day event or a full week congress, catering 100-5,000 participants, Questwork could offer the most suitable solution for you.

Questwork has developed a software suite of applications, including online/offline system, Android and iOS mobile apps. These applications could be work alone or work together to fulfil the various needs from different event, meeting and congress.



## Applications

This software suite consists of four individual applications:

### Web-based Congress System

The congress system is the heart of the software suite. It helps organiser to setup online/onsite registration, online payment, abstract submission & selection, session scheduling, award nomination & selection, sponsor/exhibitor management. A real time statistics could be viewed by organiser to get the first hand information on both registration and attendance.



### Speaker Ready Room System

The speaker ready room system allows speakers to upload their presentation file, which will be distributed to each session room automatically. Speakers could also review or update their

presentation file via this system. It has also feature a real time statistics will display the percentage of presentation file received.



## Congress Mobile app (Android/iOS)

The Congress Mobile app on both Android and iOS platforms is a very feature-rich application. It provides the most up-to-date congress schedule, speakers' biography, abstract viewing, sponsor/exhibitor information, and session evaluation. We could further customise the Congress Mobile app to suit for your needs and enhance your event branding.



## Congress Helper mobile app (Android only)

Most events or congresses will requires a number of temporarily helpers. The Congress Helper app is designed to better equip these helpers so that they could be more productive. The Congress Helper app provides features like onsite registration & payment, searching of registration, badge/ticket printing, attendance taking, delegate kit/souvenir distribution, admission control, etc.



## Features

Below please find the highlights of some specific features of the Congress Suite.

### Online/Onsite Registration and Online Payment



### Ultra-Fast Badge/Ticket printing

### Delegate kit/Souvenir collection

### Session Attendance & Admission Control

Session information	Accept attendance on session	Reject attendance

## Lead tracker for Exhibitors

Exhibitor information	Scan	Review	Take notes
			

## Polling

## Abstract submission and review



## Speaker scheduling



## Session management and scheduling



## Pre-event and Post-event reports

### Badge Printing Report



### Session Attendance Report



### Congress Printout Sample

congress\_printout\_sample.pdf

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